

REGULAR MEETING DUBOIS COUNTY COMMISSIONERS

JUNE 4, 2018

The regular monthly meeting of the Dubois County Commissioners was held in the Commissioners' Room of the Courthouse Annex in Jasper, Indiana, beginning at 8:00 a.m. (EST) on June 4, 2018. Present were Commissioners Nick Hostetter, Chad A. Blessinger and Elmer Brames. Also present were County Auditor Kathleen M. Hopf, County Surveyor Ken Brosmer, Highway Supervisor Steven L. Berg, Highway Engineer Brent Wendholt and County Attorney Arthur C. Nordhoff, Jr. A quorum was declared present, and the meeting was opened for business by President Hostetter. Minutes of the May 21, 2018 meeting of the Commissioners were approved as presented. The minutes were then signed. Incomes for the month of May, 2018 were as follows: Recorder \$20,616.67; Health Department \$29,038.05; Auditor \$125.00; Clerk \$45,054.35. The Clerk also submitted claims for March \$41,139.90 and April \$46,057.00. Claims against the County were examined and those found to be just, due and owing were allowed and those found to be not due and owing were disallowed, all as more fully set forth in the Claims and Allowance Docket of the County. On motion duly made and seconded, payroll docket was approved.

RE: 4-H FAIR

Ed Boeglin, President of the Dubois County 4-H Board, appeared to request that the County again this year furnish equipment from the County Highway Department for use on the 4-H Fairgrounds during the Annual Fair, July 21 and 22, 2018. The equipment would be operated by a highway department employee acting on personal time. On motion made and seconded, the use of County grader, front-end loader, truck and trailer were approved.

RE: CRYSTAL STATION PUBLIC ACCESS SITE LEASE

The County Auditor submitted a proposed Renewal Lease submitted by the Indiana Department of Natural Resources for the Crystal Station Public Access site in Columbia Township. The site provides access to the Patoka River. On motion made and seconded, the Commissioners approved the Lease Renewal as presented.

RE: WEIGHTS AND MEASURES

The Auditor reported to the Commissioners the State of Indiana personnel is covering for the job assignments normally performed by the County Weights and Measures Inspector during his absence. The Commissioners discussed the expected time of his return.

RE: COURTHOUSE PHONE SYSTEM

Ron Betz of Matrix appeared to discuss the options available to the County on upgrading of the Courthouse phone system. He submitted three options available, at a cost of \$20,750; \$53,780; and \$57,500 based on the various cable systems. Facilities included would be Courthouse, Annex, Prosecutor and Health Department. The current system is approximately 20 years of age. Betz also presented an estimated cost of \$83,000 for an IP Telephone system. Not only is the current system old but from a technical standpoint it is outdated. A question was presented as to whether the replacement system should be open for public bid. The Auditor reported that a public bid method would require preparation of specifications, at a substantial cost. It was stated that the extension of an existing computer type system does not require bid. The Commissioners requested a period to review the proposals. Betz also advised that within the next 16 months the system used by the County for storage of computer data and emails, will change when the current Office 2010 system will be revised to off-site storage Office 365. There could be substantial financial saving by moving sooner rather than waiting for the forced change over. The use of Office 365 would result in better service at a much lower continued operating cost. The annual cost of the more efficient Office 365 system would be \$24,900 as compared to an updated Office 2010 system which would have an annual cost of \$33,200 and would require local storage facility space. The Commissioners will further review the conversion recommendation.

RE: COMMUNITY CORRECTIONS NEW POSITION

REGULAR MEETING DUBOIS COUNTY COMMISSIONERS

JUNE 4, 2018

Megan Durlauf, Director of Community Corrections, appeared to discuss with the Commissioners the discussion within County judicial related Departments regarding "quality assurance". She stated examples to the duties of an individual in reviewing assessments and determinations being performed in the criminal justice system. She emphasized the need of an individual to fill that role. The position is State funded and requires substantial State reporting, now being performed by a number of current employees. The lack of proper performance and reporting could result in loss of State funding. The Director of Community Corrections would be the report person for the proposed position, but also involved would be Directors from probation, prosecutor and corrections. After discussion, on motion made and seconded, the Commissioners approved the creation of the new position, with further discussion to be held with County Council.

RE: AMBULANCE SERVICES

Suzan Henke, Director of Medical Emergency Services, appeared to report on the current condition of the electronic equipment located in the seven ambulances for communication between the unit and hospital. The equipment is tied into the WI-FI of each ambulance. The cost is approximately \$37,000 per unit and should include one backup system. The current equipment is seven years old and the new is more advanced. On motion made and seconded, the Commissioners approved the expenditure of approximately \$300,000 for the purchase of eight monitor units, subject to Council approval.

The Director also requested approval to purchase seven binder lifts for use on the ambulances at a cost of approximately \$12,000. On motion made and seconded, the Commissioners approved purchase of the units subject to Council approval being by vote of 2 in favor and 1 opposed, pending further information.

RE: HIGHWAY SUPERVISOR'S REPORT

Highway Supervisor Berg submitted his report of current Department projects as follows:

Positions Filled – Two new employees are beginning today; Clint Buttery in District #3 and Cody Englert on Bridge Crew.

Celestine 175th Day Parade – Request has been made for partial closing of roads in Celestine on July 1, 2018, from 11:00 am to 3:00 pm for the Day Parade. Parade will travel on Highland Blvd, then Celestine Road North, continuing on Celestine Road South to Main Cross Street to De La Hailandiere to Ellsworth Road to Mundy Blvd. Sheriff's Department will control closings. On motion made and seconded, the Commissioners approved the road closings on alternating roads for the flow-through traffic.

Property Maintenance – Report on maintenance status:

- Virginia Seifrig - off of County Road 400 North is making some progress;
- Keith Meyer - 3742 State Road 56, property is in need of substantial exterior cleanup;
- Julie Greener - County Road 300 North, roof and ceiling caving in. Question exists as to safety of the house for interior repair. Has been vacated for in excess of 10 years. Court action may be required.
- Dubois Property – Complaint has been received on condition of house and yard. Property will be evaluated.

IACHES Conference – Will be attended by Supervisor and Engineer in Indianapolis on June 6 and 7, 2018.

Dubois Fire Department – Request for permanent closing of north Second Street between public alleys north of Walnut Street to Vine Street, for one-half of public block. This request is for facility expansion purposes. If done, a public hearing would be required. The Commissioners expressed concern with creation of two dead-in streets.

Frontier Damage Claim – Response has been sent by the County Attorney to the attorney for Frontier for cable damage.

Chip Seal Work – Schedule submitted for projected chip seal work.

RE: HIGHWAY ENGINEER'S REPORT

Highway Engineer Wendholt submitted his report of current engineering projects at the Highway Department as follows:

Huntingburg Railroad Overpass – Invoices from City of Huntingburg for DLZ invoices, with County share being \$1425.11 and \$3,675.40. On motion made and seconded, invoices approved and payment authorized. Work is progressing on installing deck pans, with intent to pour concrete deck within several weeks.

REGULAR MEETING DUBOIS COUNTY COMMISSIONERS

JUNE 4, 2018

Culvert PA3E4112 ARCH – Project complete and roadway open, with paving of road expected later in the week.

Subdivision Control Ordinance – Has been published with second publication due June 6th.

Bridge Inspection – American Structurepoint submits invoice for \$8,368.18 with 95% of current portion of contract being complete. Invoice approved and payment authorized.

2018 Paving Projects – Schedule presented for paving projects completed and to be completed.

RE: TRUE RX REBATE

The County Auditor reported that True RX has submitted a rebate check on the prescription drug program in the amount of \$9,471.80, with the yearly total being \$17,567.24.

RE: EMPLOYEE MEDICAL BENEFITS

County Auditor Hopf suggested that the open enrollment period for election of partition in County Employee medical program will be November 1 to November 30, 2018. Commissioners agreed to the schedule.

RE: COUNTY PARK

The Commissioners discussed a notice received from the County Park Board concerning the additional camping pads at the County Park. Other possible projects were also discussed.

RE: ORDINANCE ENFORCEMENT

The Commissioners discussed possible use of an individual to assist in the County Ordinance enforcement relating to subdivisions, buildings and unkept yards.

RE: JUDICIAL CENTER

The Commissioners discussed possible areas for inclusion in a proposed security center plan and the advantages of various types of pods, and the various programs available at the center. Questions still remain as to which portion of the judicial program shall be included at the center.

RE: STELLAR PROGRAM

Report was made of discussions which have and might occur between the County and municipalities regarding Stellar projects which may benefit County residents in the future.

RE: FUTURE MEETINGS

Those present were reminded that on June 18, 2018, the Solid Waste District Board will meet at 7:30 a.m. and the regular Commissioners meeting will begin at 8:30 a.m. The principal portion of the June 18th Commissioners meeting will be devoted to the presentation of the proposed 2019 Budget from the various Departments and entities.