

CONTINUED MEETING DUBOIS COUNTY COMMISSIONERS

JUNE 18, 2018

The continued monthly meeting of the Dubois County Commissioners was held in the Commissioners' Room of the Courthouse Annex in Jasper, Indiana, beginning at 8:30 a.m. (EST) on June 18, 2018. Present were Commissioners Nick Hostetter, Chad A. Blessinger and Elmer Brames. Also present were County Auditor Kathleen M. Hopf, County Surveyor Ken Brosmer, Highway Supervisor Steven L. Berg, Highway Engineer Brent Wendholt, and County Attorney Arthur C. Nordhoff, Jr. A quorum was declared present and the meeting was opened for business by President Hostetter. Minutes of the June 4, 2018, meeting of the Commissioners were approved as presented. On motion made and seconded, the Commissioners approved the Claims and Allowance Docket and the Payroll Docket.

RE: HEALTH DEPARTMENT REPORTS

Administrative Replacement - Donna Oeding, Director of the County Health Department, appeared to request permission for her successor to work with her during the 4 week period prior to her retirement at a proposed wage of \$4,389. On motion made and seconded, the employment was approved, subject to Council approval as to funding.

Sewage Disposal Systems Ordinance 2018-01 - The Director also reported that the recently adopted Ordinance 2018-01 included an incorrect Administrative Code reference, being § 6-8.2 should be § 6-8.3. On motion duly made and seconded, the Commissioners amended the Ordinance to correct the error.

Unsafe Buildings Ordinance 2018-02 - The Director reported that the Ordinance requires the designation of a Hearing Authority. The various alternative solutions were discussed. On motion duly made and seconded, the Commissioners determined the Board of County Commissioners will serve as the Hearing Authority.

RE: OLDER AMERICAN CENTER – 2019 BUDGET

Carie Dick, Director of the Dubois County Older American Center, appeared to present the Center's proposed Budget for 2019. She summarized the programs provided at the Center and stated that the Center has provided services for 2,406 County residents during the first five months for 2018, along with 4,271 from the City of Jasper. The Center has a total budget of \$231,000 of which \$25,000 has been provided by the County. The request for 2019 is the same amount as 2018. On motion duly made the Commissioners approved the \$25,000 request.

RE: JOHN G. BURGER RECOGNITION

The Commissioners recognized the passing of former Commissioner and Councilman John G. Burger, of Jasper. They recognized the services performed by Mr. Burger, both to the County and community, and expressed their sympathy to the Burger family, including County Auditor Kathy Hopf.

RE: SOLID WASTE MANAGEMENT DISTRICT – 2019 BUDGET

Carla Striegel-Winner, Director of the Solid Waste Management District, appeared to submit a proposed Budget for the County Solid Waste District. She stated that the 2018 Budget was \$212,000 and that she is proposing a \$13,000 increase resulting from for the wage study increase and \$5,000 for other account increases for a total of \$230,000. After discussion, the Commissioners, on motion made and seconded, approved the Budget as submitted.

RE: 9-1-1 DIRECTOR'S 2019 RETIREMENT

Commissioner Blessinger reported on a recent 9-1-1 Board meeting which included information on possible retirement of the Director in 2019. The Commissioners discussed the possible methods of selection of a replacement director and the current feeling that the position should be open for applications

RE: TRI-CAP RSVP – 2019 BUDGET

Becky Beckman, representing Tri-Cap RSVP, appeared to request the proposed County contribution to the RSVP program. She summarized the various services provided by the Program, the number of volunteers who work in the program, and the benefits received by the residents of Dubois County. The Program will receive \$41,674 of Federal

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funding and has received \$5,000 from the County. The total budget for the Program is \$68,090. On motion made and seconded, the Commissioners approved the requested \$5,000 County contribution.

RE: 4-H COUNCIL – 2019 BUDGET

Jake Memmer, Dubois County 4-H President, appeared to request continuation of County participation in the 4-H Council budget for 2019. The fiscal year budget for 2017-2018 was \$275,000. The request for 2018-19 is \$135,000 from Dubois County. The President explained various programs and operations conducted by the Council and sources of incomes. A suggestion was made, that due to the amount of County funding, that a representative of the Commissioners or Council should serve on the Council.

President Memmer acknowledged recent improvements made by the County at the fairgrounds and the fact that the Council will continue to find events to make use of the facility. Discussions have also been occurring regarding use of alcohol on the fairgrounds. On motion made and seconded, the request for the 4-H Council was approved.

RE: 9-1-1 – 2019 BUDGETS

Janice Love, 9-1-1 Director appeared to submit proposed budgets for her department. The Department has two separate budgets; State 9-1-1 Assessment and County Tax Fund. The budgets recognize the 2% increase in wage rates authorized by the County Council resulting in a \$30,354 increase in the Statewide Budget and \$6,390 increase in County Tax Budget with total budget of \$707,259 and \$361,588 respectively.

The Commissioners also discussed with the Director the timing of her retirement so as to provide adequate instruction period for a successor.

On motion made and seconded, the budgets were approved as submitted.

RE: BIDS – ROAD IMPROVEMENTS

It being 10:00 am, the time advertised for receipt of bids for 2018 road improvement projects, the following bids were received, opened in public, and read to the public:

<u>PROJECT</u>	<u>CALCAR PAVING</u>	<u>E & B PAVING</u>	<u>J H RUDOLPH & CO</u>	<u>ESTIMATE</u>
18-09 580 North	\$574,863.30	\$603,294.95	\$646,372.00	\$452,826.00
18-10 Stewart Road & Sycamore Lane	86,114.50	103,035.50	101,989.00	87,730.00
18-11 Mentor Road S	179,241.25	178,649.15	151,928.50	150,593.00
18-12 200 W & 900 S	211,634.00	212,441.15	187,686.95	179,774.00
18-13 650 W, 350 S & Town of Duff	110,008.50	137,157.35	129,088.00	116,900.00
18-14 Town of Haysville	95,040.00	112,242.35	138,770.00	89,978.00

Upon receipt of all bids, the Commissioners took the same under advisement, delivered the bids to the Highway Engineer to review, and stated that action would be taken on the bids at the next Commissioners meeting.

RE: RIDE SOLUTION – 2019 BUDGET

Becky Guthrie, Director of Ride Solution, appeared to discuss the Ride Solution program and budget in Dubois and its history. The program provided 36,258 trips during 2017, with an additional 3000 trips into the County. Since 2015, the County support has been \$12,000 per year. The request for 2019 is \$13,000. The total INDOT budget for 10 Counties is \$3,000,000. Dubois County is the third largest in number of trips. Besides INDOT, the Four Rivers organization also contributes funding. On motion made and seconded, the request for \$13,000 was approved.

RE: SOUTHERN INDIANA RESOURCE SOLUTIONS (SIRS) – 2019 BUDGET

Kelly Mitchell, CEO of SIRS, appeared to discuss her request for \$37,000 from Dubois County, which is the same as last year. SIRS provides services for 132 residents, providing 41,473 service hours, placement of 11 individuals with

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disabilities and providing service to 100 children up to three years of age. The programs are involved in \$838,306.90 of payroll during 2017. SIRS has 63 employees in Dubois County. On motion made and seconded, the Commissioners approved the request for \$37,000.

RE: SOUTHERN HILLS – 2019 BUDGET

Stacy Moore-Nolan appeared on behalf on Joe Kimmel, Director of Southern Hills. She reported on the current operation of Southern Hills. The Center provided service for 1,315 Dubois County residents during 2017. It operates four group homes within the County, provides service for substance abuse, and provides service for County schools. Total expenses for 2018 are expected to be \$4,099,465, of which \$345,198 was provided by Dubois County. On motion made and seconded, the Commissioners approved \$359,006 appropriation which represents funds established under State formula.

RE: SHERIFF'S DEPARTMENT – 2019 BUDGET

Sheriff Lampert submitted the Department's 2019 Budget which includes a 2% employee wage increase, with deputies to receive a 2% increase plus the wage committee increase. Also within the budget request, Sheriff Lampert included two additional deputies and two additional jailers, which would be in addition to those approved previously and would become effective January 1, 2019. The Commissioners did not approve the creation of the positions but allowed them in the budget while they further review staffing needs. On motion made and seconded, the Commissioners approved the following budgets; officers \$1,222,889 and Security Center \$1,135,004.

RE: COMMUNITY CORRECTIONS – 2019 BUDGET

Megan Durlauf, Director of Community Corrections, appeared to submit the 2019 Budget having a total of \$1,523,625.69, of which \$556,818 is Pre 1006 Funding; \$363,300 is 1006 Funding; \$581,416 is User Fees and \$22,091 is County General, all being projected funding. On motion made and seconded, the Commissioners agreed to support the proposed Budget as submitted.

RE: FOREST RIDGE SUBDIVISION

It being 11:45, the time scheduled for hearing on Forest Ridge Subdivision, the Commissioners considered the proposed plat consisting of three lots in the East half of the NW quarter of Section 33-2S-4W, consisting of 18.73 acres, of which 1.55 acres is dedicated right-of-way. It is proposed that an easement will be located adjacent to existing concrete driveway on adjacent property with initial Subdivision roadway to be rocked. Question exists as to whether subdivision roadway would be granted easement on to State Highway. Mike Klem an adjacent resident, appeared to question the use of concrete roadway by heavy trucks, and stated that the subdivision owners should provide for right-of-way to obtain access to their lots without use of the off-plat current concrete driveway. After discussion, on motion made and seconded, the Commissioners determined the plat conformed to the county ordinance and approved the plat as submitted.

RE: SOIL AND WATER CONSERVATION DISTRICT – 2019 BUDGET

Judi Brown, Director, and Brenda Sermersheim, Chairman of Soil and Water Conservation District, appeared to submit the proposed 2019 budget for the District, which includes wage increases to comply with County Wage Committee findings. The total Budget as proposed is \$155,141. On motion made and seconded, the Budget was approved.

RE: HEALTH DEPARTMENT ROOF

Scott Hopf, Custodian, appeared to submit proposals for replacement of roof at the Health Department. Bids were received from Hedinger Roofing and Schmidt Contracting with Hedinger Roofing being the low bid at \$49,500. On motion made and seconded, the Commissioners accepted the Hedinger bid.

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On recommendation of Hopf, the Commissioners also accepted the proposal by Melton Tree Service to remove 11 trees from the Health Department lawn.

RE: DUBOIS FIRE DEPARTMENT – ROAD CLOSURE REQUEST

Steve Kalb, representing Dubois Fire Department, appeared to discuss the possible closing of the existing County Street in front of the Fire Station in the Town of Dubois. The fire trucks currently back into the fire station. The Commissioners restated their position that they desire not to create two dead-end streets.

RE: HIGHWAY SUPERVISOR'S REPORT

Highway Supervisor Berg submitted his report of current Department projects as follows:

John G. Burger – Recognized the passing of former Commissioner Burger, a friend and former neighbor.

Storm Damage – Reported that after last week's heavy rains, several projects were suspended in order that clean-up of roads could be completed.

Change Orders – On motion made and seconded, the following four change orders were approved:

17-07	County Road 300 N and County Road 200 N	+ \$912.95 Additional Materials
17-10	Portersville Road W	- \$262.73 Unused Materials
17-13	County Road 400 N	- \$610.41
17-14	County Road 600 W	+ \$312.43

On motion made and seconded, the Change Orders were approved.

Property Maintenance Ordinance – Reported on four investigations which have been conducted and the progress made on each.

Frontier Damage Claim – Attorney reported that letter has been sent to the Frontier attorney for information.

Chip Seal Paving – Due to recent rains, Department is three days behind in work schedule and is working on County Road 500 W heading towards County Road 600 W.

Equipment Purchases – As requested by State Board of Accounts, equipment purchases for 2019 will be put into the budget rather than asking for additional appropriations.

RE: HIGHWAY ENGINEER'S REPORT

Highway Engineer Wendholt submitted his report of current engineering projects as follows:

Railroad Overpass – Concrete deck is scheduled to be poured this week.

Bridge #153 Huntingburg 1st Street – Old Truss Bridge has been removed. New beams set; deck pans and rebar added this week and deck pouring to follow.

Huntingburg Conservation Club Lake Dam – Club is working on project with Huntingburg Airport for use of dirt from Lake. DNR is involved in use of excess dirt.

Bridge Crew Supplies

- Bridge #34 on Celestine Road North – New beams on bridge needed, will obtain quotes and report at next meeting. Proposal for 12 - W21x93 beams 36' long.
- Rebar Stock Pile – Need to order rebar to replace supply in inventory and will seek proposals on 3000 pieces of #4 rebar 20 feet long.

On motion made and seconded, Commissioners authorized Engineer to accept the lowest bid for each.

Paving Project – Reported on status of current 2018 paving projects, which are Community Crossing Projects.

RE: RECORDS LIBRARIAN

The status of the future need for continuing the records librarian position was discussed.

RE: FUTURE MEETINGS

The Commissioners will meet on Monday, July 2, 2018, at 8:00 a.m. and Monday, July 16, 2018, at 8:30 a.m., in the Council Chambers of the Courthouse Annex due to the remodeling of the Commissioners Room.