

CONTINUED MEETING DUBOIS COUNTY COMMISSIONERS

MARCH 19, 2018

The continued monthly meeting of the Dubois County Commissioners was held in the Commissioners' Room of the Courthouse Annex in Jasper, Indiana, beginning at 8:30 a.m. (EST) on March 19, 2018. Present were Commissioners Nick Hostetter, Chad A. Blessinger and Elmer Brames. Also present were County Auditor Kathleen M. Hopf, County Surveyor Ken Brosmer, Highway Supervisor Steven L. Berg, Highway Engineer Brent Wendholt, and County Attorney Arthur C. Nordhoff, Jr. A quorum was declared present and the meeting was opened for business by President Hostetter. Minutes of the March 5, 2018, meeting of the Commissioners were approved as presented. On motion made and seconded, the Commissioners approved the Claims and Allowance Docket and the Payroll Docket.

RE: HELEN BUECHLER EXCEPTION

Phil Buehler, Brosmer Land Surveying, requested the granting of an exception to permit the transfer of a 60 foot strip for roadway proposes to an 81.8 acre tract on Saint Anthony Road West. The reason for the exception is to allow the owner of the 81.8 acre tract to acquire the 60 foot roadway, from Saint Anthony Road West across a 16 foot wide private road (Parcel #19-10-16-200-012.000-013) to obtain road access to the 81.8 acres. On motion duly made and seconded, the exception was granted.

RE: MARK GUTGSELL EXCEPTION

Mark Gutsell appeared to request an exception to allow his purchase of approximately 6 acres for residential proposes. Mark and his brother have, for over 19 years, owned approximately a 90 acre tract 19-09-22-300-013.001-014, from which the six acres will be transferred. There will be need to obtain two easements to access the six acre tract. On motion made and seconded, the Commissioners approved the exception to allow the transfer, conditioned upon receipt of two access easements.

RE: CASA SIGNS

Deena Hubler, CASA Director, appeared to request permission to post CASA signs on the Courthouse lawn. On motion made and seconded, permission was granted.

RE: DEPARTMENT HEAD MEETING

Due to conflicts in meeting dates, on motion made and seconded, the Commissioners discussed change in meeting date for the Courthouse Department head meeting on April 18, 2018. After discussion, it was determined that the meeting should be held as scheduled.

RE: PURDUE EXTENSION MEETING

Commissioner Blessinger reported on a Purdue Extension meeting attended by him.

RE: STEWART ROAD IN MADISON TOWNSHIP

Highway Supervisor Berg reported on his inspection of Stewart Road, north of Division Road. It appears that improvement of the current flooding condition on the road would require moving into the flood plain and would require acquisition of real estate and/or dedication of right-of-way.

RE: HIGHWAY BIDS

It being 9:00 a.m., the time advertised for receipt of bids for highway improvement projects, the following bids were opened and read aloud:

<u>Project</u>	<u>Calcal Paving</u>	<u>E & B Paving</u>	<u>JH Rudolph & Co.</u>	<u>Hunter Paving</u>	<u>Estimate</u>
18-01 Hwy Dept	\$ 37,776.00	\$ 58,866.00	\$ 55,138.00	No Bid	\$ 50,338.11
18-02 Highland Estates & Ellsworth	\$114,821.00	\$156,508.00	\$124,722.50	No Bid	\$124,080.04
18-03 725 North	\$ 57,384.00	\$ 81,813.00	\$ 66,495.15	No Bid	\$ 61,250.60
18-04 125 East	\$110,117.00	\$164,048.00	\$119,077.50	No Bid	\$118,455.00
18-05 300 North	\$ 82,690.00	\$119,524.00	\$ 85,121.30	No Bid	\$ 89,766.00

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18-06 750 West	\$116,098.00	\$159,629.00	\$149,203.50	No Bid	\$123,758.19
18-07 700 East	\$113,813.00	\$148,866.00	\$115,722.35	No Bid	\$117,103.93
18-08 Sunset Drive	\$ 71,013.00	\$ 88,329.00	\$ 72,209.90	No Bid	\$ 73,800.69

RE: WAGE STUDY

Charmian Klem, Chairman of the Committee established to compare wages of County employees, submitted the report of a study of wages prepared by the Committee. She reported how representatives from the Kelley School of Business at Indiana University assisted in the study. Klem submitted the Committee Report. The report classifies employees by position and includes a proposed salary range for each classification. Comparisons of employees with those of other Counties were made using data furnished by Kelley School of Business. Motion was made to accept the job classifications established by the Committee, the motion was seconded and adopted.

RE: WORKFORCE DEVELOPMENT

Director Jim Heck submitted a written statement of presentations made to local students regarding local employment and presented data regarding local employment. He also described a "boot camp" held for local teachers regarding local employment. He stated that the County's unemployment is under 500 individuals and is the lowest percentage in the State. The Dubois County skilled labor shortage is in a number of fields, especially in medical, maintenance and truck drivers. He invited the Commissioners to the local Workforce meeting.

RE: HIGHWAY SUPERVISOR'S REPORT

Highway Supervisor Berg submitted his report of current Department projects as follows:

Transfer of Appropriation – Due to unexpected service truck repairs, the Repair and Maintenance account needs an additional \$6,000 from the Machine Hire account. On motion duly made and seconded, the transfer of \$6,000 was approved, subject to County Council approval.

Armed Forces Day 5K Run/Walk – As requested by Southern Indiana Leathernecks, on motion made and seconded, the Commissioners approved closing of certain County Roads on May 19th from 8:00 am to 11:00 am, as follows: County Road 100S near the old Patoka Valley Feed Store, and on nearby Old Huntingburg Road.

Surplus Equipment – Older equipment not currently being used were, on motion made and seconded, declared as surplus and authorized to be sold at public sale, as set forth on the list, including boom mower #889, plow and bracket, Army trailer, trailer #849 and grader blade #882.

RE: 2018 MULTI HAZARD MITIGATION PLAN

Kayla Kaufman, representing the Polis Center at Indiana University-Purdue University Center in Indianapolis, presented a proposed draft of the Multi Hazard Mitigation Plan for Dubois County and explained the Plan and discussed various types of hazards to which the County might be subject and submitted a list of 52 such hazards. Kaufman reviewed the various hazards contained on the list and received comments from those members of the public in attendance. The Polis Center will complete the 5-year plan.

RE: CAIRSTONE – EMPLOYEE HEALTH INSURANCE

Mark Shrack, representing Cairnstone, appeared to submit the proposed Amendment #1 to the SIHO Service Agreement, with request to review.

Shrack discussed the need for additional data from SIHO in order to better monitor plan participants. In order to provide this data, SIHO will need to purchase a software platform, resulting in an additional fee to the County. On motion made and seconded, the Commissioners agreed to pay up to \$.35 per member per month.

RE: HIGHWAY ENGINEER'S REPORT

Highway Engineer Wendholt submitted his report of current engineering projects as follows:

Subdivision Ordinance – The proposed subdivision ordinance has been revised and the revised proposal is submitted. Commissioner Blessinger stated that residential lots on public roads should be exempted if: proper drive-way permit, proper size and sewage permit, with 30 foot front county road dedicated. The Commissioners held extended discussion regarding subdivisions with and without platting and delayed further decision.

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Highway Garage Repair and Upgrades – Discussing repairs with RG Mechanical and Jasper Lumber Company. The Engineer intends to discuss the project and costs with County Council at their meeting.

County Road 350 South – Replacement of culvert on County Road 350S between Patoka Road and 75W to replace current arch, which has failed and caused metal to bend and deform. Project should require approximately three weeks to complete.

New Engineering Survey Equipment – Additional research is being done on proposed purchase of new survey equipment. Prices should be available by next Commissioners meeting.

2018 Paving Project Bids – The eight projects for paving 2018 have been bid and after review it has been determined that the bids of Calcar Paving were lowest on all projects, with the total cost being \$703,712.00 for all eight projects. The Engineer recommends the acceptance of low bids. On motion made and seconded, the Commissioners approved the Calcar Paving bids, subject to approval and funds by the County Council.

RE: DUBOIS STRONG MEETING

RDA appointments for Dubois County have been recommended but Spencer County must still complete. Funding is still under discussion for highway relocation. State will not proceed unless State has assurance of local funding. The initial cost is \$6,000,000 estimated cost of environmental impact study. Industry is being approached for a portion of this cost but County would be expected to also contribute. Commissioner Blessinger will attend the next Dubois Strong meeting on this topic.

RE: JAIL FUNDING

Recent legislation allows a special tax fund, not in excess of 20 years, to fund debt service on jail renovation.

RE: 4-H PROGRAM ON WEBSITE

Question has been presented as to whether the 4-H Program should be included on the County Website. Other non-governmental entities receive County funds but are not entitled to space on the County Website. Discussion held that 4-H should be entitled to inclusion but without editing rights. They could have a link on the County site. Will discuss with 4-H further.

RE: MATRIX – CYBER SECURITY AND OFFICE UPGRADE

Auditor Hopf advised that, in discussion, Matrix has proposed employee training for cyber security for a cost of \$2,200 per year, and computer software upgrade to Office 365 to maintain current support for \$25,000. Other systems were also discussed.

RE: NATIONAL DAY OF PRAYER PROCLAMATION

On motion duly made and seconded, the Commissioners granted permission for use of the east side Courthouse lawn and porch for National Day of Prayer proceedings on May 3, 2018, from 6:30 pm to 8:30 pm and adopted the following Proclamation:

NATIONAL DAY OF PRAYER

See Exhibit A

RE: FUTURE MEETINGS

The Commissioners will meet on Monday, April 2, 2018, and Monday, April 16, 2018, both meetings to be held at 8:00 a.m., in the Commissioners' Room of the Courthouse Annex