

PRINTED IN ERROR  
SEE ORDINANCE BOOK

ORDINANCE 2017 - 01

**AN ORDINANCE OF THE BOARD OF COMMISSIONERS  
OF DUBOIS COUNTY, INDIANA,  
ADOPTING A CONFLICT OF INTEREST POLICY**

WHEREAS, the Board of Commissioners of Dubois County, Indiana, recognize the importance of eliminating conflicts of interest in the conduct of Dubois County business; and

WHEREAS, conflicts of interest are contrary to federal and state regulations and are detrimental to Dubois County's reputation and the public's confidence in their County government; and

WHEREAS, the Dubois County Personnel Policies Handbook has been adopted to include various rules and regulations to avoid conflicts of interest and to protect and preserve the reputation of and the public confidence in Dubois County elected officials, employees and agents; and

WHEREAS, the Board of Commissioners of Dubois County, Indiana, also recognize the value of collaboration that occurs at special functions, such as conferences, dinners and social outings in which Dubois County officials and /or employees may be guests of one (1) or more vendors that do business with Dubois County; and

WHEREAS, the Board of Commissioners of Dubois County, Indiana, desire to fulfill both the letter and spirit of federal and state regulations addressing conflicts of interest, and desire to establish the dollar threshold of Two Hundred Dollars (\$200), below which any financial interest or value of any gratuity is not considered unreasonable.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF DUBOIS COUNTY, INDIANA THAT:

The Personnel Policies Handbook of Dubois County, Indiana, is hereby amended to include a new (second) paragraph under Section 6.10 entitled "Gifts and Gratuities" so that Section 6.10 reads as follows:

#### 6.10 Gifts and Gratuities.

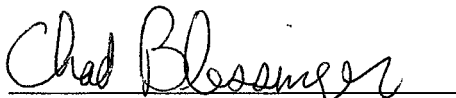
Employees are encouraged to maintain good relations with suppliers and others with whom the County conducts business. However, the practice of accepting gifts and/or gratuities may be contrary to the public interest. Employees shall not accept unreasonable gifts or gratuities from firms, organizations, agents or other individuals who furnish or propose to furnish materials, goods or services to the County.

To comply with federal and state regulations, the Board of Commissioners of Dubois County, Indiana, hereby establishes a definition of "unreasonable" as used in the previous paragraph for all Dubois County officials and employees. Wherein Dubois County officials and employees are bound by the duties of their office or employment to avoid any and all conflicts of interest, the dollar threshold of Two Hundred Dollars (\$200) for any single event, meeting or function, and Five Hundred Dollars (\$500) per vendor, per annum is hereby established as "unreasonable", below which any financial interest or value of any gratuity is not considered "unreasonable".

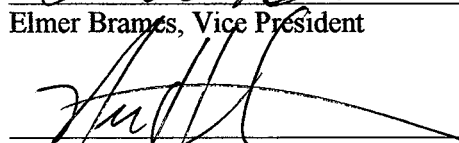
Enforcement of the above amendment shall be according to the guidelines set forth in section 6.17 of the Personnel Policies Handbook of Dubois County, Indiana.

The above ordinance is passed and adopted by the Dubois County Board of Commissioners this 6th day of March, 2017.

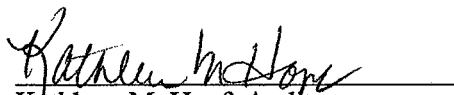
DUBOIS COUNTY  
BOARD OF COMMISSIONERS

  
Chad Blessinger, President

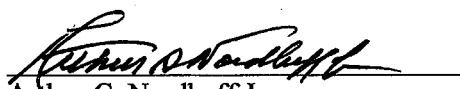
  
Elmer Brames, Vice President

  
Nick Hostetter, Member

ATTEST:

  
Kathleen M. Hopf, Auditor  
Dubois County, Indiana

APPROVED AS TO LEGAL FORM:

  
Arthur C. Nordhoff Jr.  
Dubois County Attorney

RESOLUTION 2017 - 01A RESOLUTION OF THE BOARD OF COMMISSIONERS OF  
DUBOIS COUNTY, INDIANA, ACCEPTING  
THE DONATION OF SURPLUS PERSONAL PROPERTY

WHEREAS, Warrick County, Indiana, has advised the Auditor of Dubois County that Warrick County is in possession of approximately forty (40) used filing cabinets, which have been declared as surplus personal property of Warrick County; and

WHEREAS, Indiana Code §5-22-22 et seq. controls the disposition of surplus personal property owned by a political subdivision such as Warrick County, Indiana; and

WHEREAS, pursuant to Indiana Code §5-22-22-10, a purchasing agency such as Dubois County, Indiana, may exchange property with another governmental body upon agreed terms and conditions as evidenced by the adoption of substantially identical resolutions by each entity; and

WHEREAS, Warrick County, Indiana, through its Purchasing Agent, is willing to exchange and donate the surplus filing cabinets pursuant to Indiana Code §5-22-22-10 to the City of Boonville, located in Warrick County, and to the Dubois County Sheriff's Department, and those respective units are willing to accept said filing cabinets; and

WHEREAS, Dubois County, Indiana, through its Board of Commissioners, would appreciate and agree to receive from Warrick County, Indiana, those surplus filing cabinets which have been determined to be surplus property.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Dubois County, Indiana, as follows:

That pursuant to Indiana Code §5-22-22-10, the Board of Commissioners of Dubois County, Indiana, does agree to accept the used filing cabinets from Warrick County in exchange for which the Dubois County Sheriff's Department shall arrange for the transportation of such surplus assets from their location in Warrick County, Indiana; and,

The Board of Commissioners of Dubois County, Indiana, express to the Board of Commissioners of Warrick County appreciation for this transfer of surplus property.

Passed and adopted by the Dubois County Board of  
Commissioners this 20th day of March, 2017.

BOARD OF COMMISSIONERS  
OF DUBOIS COUNTY, INDIANA

Chad A. Blessinger

Elyse Brown

Mark H. [Signature]

ATTEST:

Kathleen M. Hopf

KATHLEEN M. HOPF, AUDITOR OF  
DUBOIS COUNTY, INDIANA

# Proclamation

WHEREAS, National Days of Prayer have been part of our country's tradition since 1775 and, in 1988, Congress unanimously designated the first Thursday of every May as a National Day of Prayer; and,

WHEREAS, This time has been set aside as a time to give thanks for the many blessings our country has received and to recognize the need for a renewal of moral values and heavenly guidance for community leaders; and,

WHEREAS, it is also fitting that we focus on the need for a healing and a reconciliation within our nation;

NOW THEREFORE, The Board of Commissioners of Dubois County, Indiana, does hereby proclaim Thursday, May 4, 2017 as a

## NATIONAL DAY OF PRAYER

in Dubois County, and urge all citizens to join in the hope that peace and unity will soon be alive and dwell in the hearts of all mankind.

ADOPTED, this 20<sup>TH</sup> day of March, 2017.

BOARD OF COMMISSIONERS OF  
DUBOIS COUNTY, INDIANA.

Chad O'Blessinger  
Elmer Brown  
[Signature]

RESOLUTION 2017-01

THRESHOLD FOR MATERIAL LOSS, SHORTAGE, OR THEFT  
OF GOVERNMENTAL FUNDS OR PROPERTY

The Solid Waste Management District Board of Dubois County, Indiana, recognizes that losses, shortages, and theft of District funds and other assets may occur from time to time. State law requires the District to report to the Indiana State Board of Accounts all erroneous or irregular material losses, shortages, or theft of District funds or property. The Indiana State Board of Accounts mandates Government entities to determine their own material threshold for the purposes of reporting the loss, shortage, or theft to the Indiana State Board of Accounts as required by State law.

The threshold for material losses, shortages, or theft for the Solid Waste Management District of Dubois County, Indiana, which must be reported to the Indiana Board of Accounts by the Controller of the District is as follows:

Cash Losses, Shortage, or Theft:

A loss, shortage, or theft of cash from any District fund is an amount over \$500.00.

Other Assets Loss, Shortage, or Theft:

A loss, shortage, or theft of a District asset other than cash exceeding a value of \$500.00.

Whenever a loss, shortage, or theft of District funds or property occurs, no matter the amount or value, or the requirement to report such to the Indiana State Board of Accounts, the District Board, or their designee, should investigate any and all losses, shortages or thefts of District funds or assets. The investigation and the resolution of the investigation must be documented by the District Board, or designee, who conducts the investigation. Such documentation should be maintained in the office of the District. State law requires public employees who have actual knowledge of, or reasonable cause to believe, a misappropriation of funds, or other assets, has occurred to report such misappropriation to the Indiana State Board of Accounts and the County Prosecuting Attorney.

Adopted this 20th day of March, 2017.

SOLID WASTE MANAGEMENT DISTRICT BOARD  
OF DUBOIS COUNTY, INDIANA

Chad Blesinger

[Signature]

[Signature]

[Signature]

Elmer Brown

ATTEST:

Martha A. Weber

# DUBOIS COUNTY, INDIANA

## PROCLAMATION



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- WHEREAS, when an emergency occurs the prompt response of police officers, firefighters and paramedics is critical to the protection of life and preservation of property; ~ and,*
- WHEREAS, the safety of our police officers, firefighters and paramedics is dependent upon the quality and accuracy of information obtained from citizens; ~ and,*
- WHEREAS, Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services; ~ and,*
- WHEREAS, Public Safety Telecommunicators are the single vital link for our police officers, firefighters and paramedics; ~ and,*
- WHEREAS, Dubois County 9-1-1 Communication Center employees are devoted to customer service excellence and a high level of professionalism; ~ now therefore,*

*BE IT RESOLVED, that the Dubois County Board of Commissioners, on behalf of all residents of Dubois County, does hereby proclaim April 9-15, 2017 as*

*~ Public Safety Telecommunicators Week ~*

*In Dubois County, in honor of the men and women whose diligence and professionalism keep our county and citizens safe.*

*In witness whereof, we, the Dubois County Board of Commissioners have here unto set our hand and caused this seal to be affixed.*

*Chad Blessinger*  
*Elmer Blaine*  
*[Signature]*

*Date: APRIL 3, 2017*

## Local Disaster Emergency Declaration

Dubois County, Indiana

Whereas, Dubois County, Indiana has been impacted by or is immediately threatened as the result of a tornado which touched down in Dubois County during the late evening of February 28, 2017 and the early morning hours of March 1, 2017.

Now, therefore, we, the Dubois County Board of Commissioners, declare that a local disaster emergency exists in the County and that we hereby invoke and declare those portions of the Indiana Code which are applicable to the conditions and have caused the issuance of this proclamation, to be in full force and effect in the County for the exercise of all necessary emergency authority for protection of the lives and property of the people of this County.

Reference is hereby made to all appropriate laws, statutes, ordinances, and resolutions and particularly to Indiana Code 10-14-3-29 (formerly Indiana Code 10-4-1-23).

All public offices and employees of Dubois County are hereby directed to exercise the utmost diligence in the discharge of duties required of them for the duration of the emergency and in execution of laws, regulations, and directives—state and local.

All citizens are called upon and directed to comply with necessary emergency measures, to cooperative with public officials and disaster services forces in executing emergency operations plans, and to obey and comply with the lawful directions of properly identified officers.

All operating forces will direct their communications and requests for assistance and operations directly to the Dubois County Emergency Operating Center.

In witness, whereof, we have hereunto set our hand as of the 1<sup>st</sup> day of March, 2017.

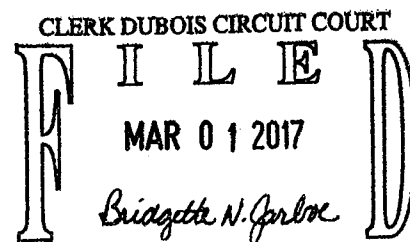
Dubois County Board of Commissioners

|                           |           |
|---------------------------|-----------|
| <u>Chad A. Blessinger</u> | President |
| <u>[Signature]</u>        | Member    |
| <u>Tim Brauer</u>         | Member    |

Attest:

Kathleen McHenry

Dubois County Auditor



## Local Disaster Emergency Declaration

Dubois County, Indiana

Whereas, Dubois County, Indiana has been impacted by or is immediately threatened as the result of heavy rains and flooding from thunderstorms which moved through Dubois County the evening of April 28, 2017 through the morning of April 29, 2017.

Now, therefore, we, the Dubois County Board of Commissioners, declare that a local disaster emergency exists in the County and that we hereby invoke and declare those portions of the Indiana Code which are applicable to the conditions and have caused the issuance of this proclamation, to be in full force and effect in the County for the exercise of all necessary emergency authority for protection of the lives and property of the people of this County.

Reference is hereby made to all appropriate laws, statutes, ordinances, and resolutions and particularly to Indiana Code 10-14-3-29 (formerly Indiana Code 10-4-1-23).

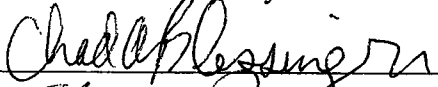

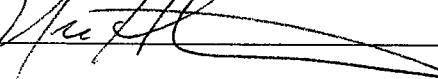
All public offices and employees of Dubois County are hereby directed to exercise the utmost diligence in the discharge of duties required of them for the duration of the emergency and in execution of laws, regulations, and directives—state and local.

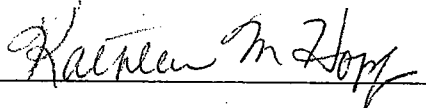
All citizens are called upon and directed to comply with necessary emergency measures, to cooperative with public officials and disaster services forces in executing emergency operations plans, and to obey and comply with the lawful directions of properly identified officers.

All operating forces will direct their communications and requests for assistance and operations directly to the Dubois County Emergency Operating Center.

In witness, whereof, we have hereunto set our hand as of the 29<sup>th</sup> day of April, 2017.

Dubois County Board of Commissioners

|                                                                                      |           |
|--------------------------------------------------------------------------------------|-----------|
|  | President |
|  | Member    |
|  | Member    |

Attest: 

Dubois County Auditor


CLERK DUBOIS CIRCUIT COURT

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MAY 01 2017

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ORDINANCE NO. 2017-01

DUBOIS COUNTY COUNCIL

AN ORDINANCE AUTHORIZING DUBOIS COUNTY TO PARTICIPATE IN THE  
ESTABLISHMENT OF THE MID-STATES CORRIDOR REGIONAL  
DEVELOPMENT AUTHORITY

**WHEREAS**, Indiana Code Sec. 36-7.6, *et seq.*, provides for the establishment of regional development authorities by a county and one or more adjacent counties or qualified cities in adjacent counties; and

**WHEREAS**, local and regional economic development officials have requested that Dubois County, jointly and in conjunction with Spencer County, the City of Huntingburg, and the City of Jasper, participate in the establishment of the Mid-States Corridor Regional Development Authority (the "Authority"); and

**WHEREAS**, Indiana Code Sec. 36-7.6-2-3(b) requires the fiscal body of a County to adopt an ordinance authorizing the County to participate in the establishment of the Authority; and

**WHEREAS**, this Council has determined that the purposes of the Authority will benefit and are in the best interests of Dubois County, namely, the Authority's purpose of promoting the acquisition, construction, equipping, owning, leasing, and financing of projects and facilities for lease to or for the benefit of eligible political subdivisions, and the funding and development of (a) airport authority projects; (b) commuter transportation district and other rail projects; (c) regional transportation authority projects and services; (d) economic development projects; (e) intermodal transportation projects; (f) regional trail or greenway projects; (g) regional transportation infrastructure projects under Indiana Code sec. 36-9-43; and (h) any projects that enhance the region with the goal of attracting people or business that are of regional importance; and

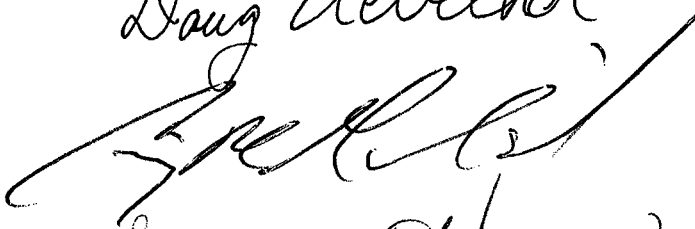
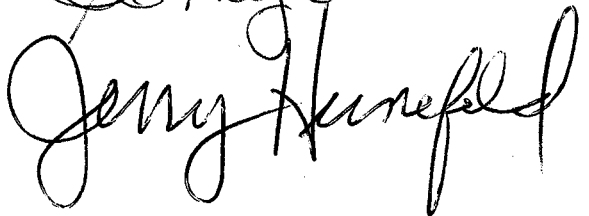
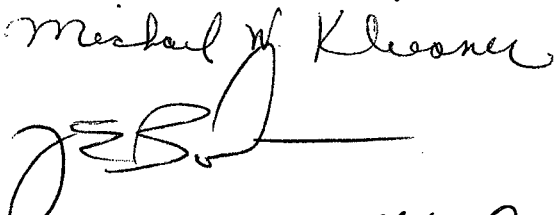

**WHEREAS**, this Council, as the fiscal body of Dubois County, has determined that it is in the best interest of Dubois County to establish and become a member of the Authority as set forth herein, and that such establishment and membership in the Authority will promote economic development and further the well-being of the citizens of Dubois County.

**NOW THEREFORE, BE IT ORDAINED**, that Dubois County is hereby authorized to participate in the establishment of the Mid-States Corridor Regional Development Authority pursuant to Indiana Code Sec. 36-7.6, *et seq.*

**BE IT FURTHER ORDAINED** that the Commissioners of Dubois County, pursuant to Indiana Code Sec. 36-7.6-2-7, are hereby authorized to enter into a Written Agreement, in substantially the form attached as Exhibit A (with such changes or modifications as may be deemed advisable by such executives), with the executives of Spencer County, the City of Huntingburg,

the City of Jasper, and any other government entity which may be qualified to join the Authority in accordance with Indiana Code Sec. 36-7.6-2-3 to establish the Authority, and appoint the members of the development board of the Authority.

Duly adopted this 14th day of August, 2017.

Doug Hebelhor  
  
 Sonya Waas  
  
 Jerry Hunsfeld  
  
 Michael W. Kleener  
  
 Chairman K. Klem

RESOLUTION 2017 - 02

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF  
DUBOIS COUNTY, INDIANA, FOR SALE OF  
D32M10 SWEEPER BROOM ATTACHMENT  
TO THE CITY OF JASPER, INDIANA

WHEREAS, the Highway Department of Dubois County, Indiana ("County") owns personal property described as a D32M10 Sweeper Broom Attachment, serial number 0244008, including two (2) spare tires, with an estimated value of Three Thousand Dollars (\$3,000.00);

WHEREAS, said property is no longer needed for its intended purpose, or other purposes of the County; and has been previously declared as surplus;

WHEREAS, the County has conducted a search for a potential purchaser of said property;

WHEREAS, the City of Jasper Street Department ("City") is in need of such a sweeper attachment for use in its operations;

WHEREAS, transfer by the County of the sweeper attachment to the City would satisfy the needs of and benefit both parties; namely the County in disposing of surplus property and the City in obtaining a sweeper attachment for its use;

WHEREAS, Indiana Code Section 36-1-11-8 provides that a transfer or exchange of property may be made with a governmental entity upon terms and conditions agreed upon by the entities as evidenced by adoption of substantially identical resolutions by each entity for such amount of real property, cash or other personal property as is agreed upon by the entities; and,

WHEREAS, The Board of Commissioners of Dubois County is adopting this resolution pursuant to I.C. §36-1-11-8.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Dubois County, Indiana, as follows:

Section 1. The Dubois County Commissioners hereby authorize transfer of the D32M10 sweeper broom attachment, including all referenced parts, from the Highway Department of Dubois County to the City of Jasper Street Department.

Section 2. In consideration of said transfer, the City of Jasper shall provide payment to the County in the amount of Three Thousand Dollars (\$3,000.00).

Section 3. No conditions or warranties shall attach to this

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Section 4. The City and the County shall execute such documents necessary to conduct said transfer.

Section 5. This Resolution shall be in full force and effect from as of its date of adoption by the Board of Commissioners.

Passed and adopted by the Dubois County Board of Commissioners this 21 day of August, 2017.

BOARD OF COMMISSIONERS  
OF DUBOIS COUNTY, INDIANA

Chad A. Blessinger  
CHAD A. BLESSINGER

Elmer Brames  
ELMER BRAMES

Nick Hostetter  
NICK HOSTETTER

ATTEST:

Kathleen M. Hopf  
KATHLEEN M. HOPF, AUDITOR OF  
DUBOIS COUNTY, INDIANA

**Resolution to Transfer Funds to the Community Crossings Grant Fund**

**Whereas**, the Dubois County Council finds the purpose of the LOIT Special Distribution Fund restricted and can be used as a local match to the Community Crossings Grant per Indiana Senate Enrolled Act No. 67; and,

**Whereas**, Dubois County has been awarded a Community Crossings Grant from the Indiana Local Road and Bridge Matching Grant Fund, established by HEA 1001-2016, in the amount of \$631,346.91; therefore,

**Be it Resolved**, that the Dubois County Council does hereby transfer \$230,439.52 from the LOIT Special Distribution Fund (Fund 174-1229) into the Community Crossings Grant Fund (Fund 186-9130). This fund shall be subject to the same appropriation process as other funds. Upon completion of the Road Preventative Maintenance Projects, remaining grant funds shall be returned to the Grantor and remaining local matching funds shall be returned to the LOIT Special Distribution fund.

ADOPTED THIS 25<sup>th</sup> DAY OF SEPTEMBER, 2017.

NAY

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AYE

Doug Delehor  
[Signature]  
[Signature]  
[Signature]  
[Signature]  
[Signature]  
Channon R. Klem

ATTEST:

Kathleen M Hopf  
Kathleen M Hopf, Auditor

## RESOLUTION No. 3

### **Rules of Debate: Meeting Decorum Between Dubois County Board of Commissioners and Citizens**

1. Order must be preserved. No person shall, by speech or otherwise, delay or interrupt the proceeding or the peace of the Commission, or disturb any person having the floor. No person shall refuse to obey the orders of the President/Chair of the Commission. Any person making irrelevant, impertinent, or slanderous remarks or who becomes boisterous while addressing the Commission shall not be considered orderly or decorous. Any person who becomes disorderly or who fails to confine remarks to the identified subject or business at hand shall be cautioned by the President/Chair and given the opportunity to conclude remarks on the subject in a decorous manner. Any person failing to comply as cautioned shall be barred from making any additional comments during the meeting by the President/Chair, unless permission to continue or again address the Commission is granted by the President/Chair.
2. If the Chair or the Commission declares an individual out of order, he or she will be requested to relinquish the lectern/podium. If the person does not do so, he or she is subject to removal from the Commission Chambers or other meeting room and may be removed by the Sheriff or Sheriff Designee.
3. Any person who becomes disruptive or interferes with the orderly business of the Commission may be removed from the Commission Chambers or other meeting room for the remainder of the meeting.
4. Public comment to the Dubois County Commissioners shall be limited to ten minutes. Members of the public requesting or requiring time in excess of ten minutes are asked to be formally placed on a subsequent meeting agenda.

## DUBOIS COUNTY COMMISSIONERS

### PROCLAMATION

*Proclaiming November 6, 2017 as Complex Regional Pain Syndrome Awareness Day in Dubois County, Indiana*

**WHEREAS**, CRPS (Complex Regional Pain Syndrome) also known as RSD (Reflex Sympathetic Dystrophy) is a debilitating and progressively chronic condition characterized by burning pain, pathological changes in bone(s) and skin, tissue swelling, extreme sensitivity to touch, sound and vibrations; and

**WHEREAS**, RSD/CRPS a complex and progressive disease of the Autonomic Nervous System for which there is no cure, causes debilitating pain in women, men and children of all ethnicities, many of whom go undiagnosed; and

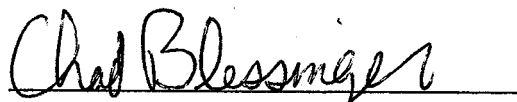
**WHEREAS** Many RSD/CRPS patients may end up on a long term disability, patients with this illness live with extreme pain, severe spasms, widespread body pain, extreme fatigue, insomnia, weakness, swelling, short term memory loss, concentration difficulties; and

**WHEREAS**, The month of November marks the focused effort to increase awareness and expanded knowledge of the realities of living with RSD/CRPS and its impact on the patients quality of life. RSD/CRPS Awareness Month will allow the community at large to better understand and support people who struggle with the daily changes of this chronic pain disorder; and

**WHEREAS**, on November 6, 2017, members of the CRPS/RSD community will join together globally in the 5th annual Color the World Orange Day to raise awareness, offer information, support and comfort for the patients and their loved ones.

**NOW, THEREFORE**, We do hereby proclaim November 6, 2017 as "Complex Regional Pain Syndrome Awareness Day" in Dubois County and encourage all citizens to join in this worthy observance.

**IN WITNESS WHEREOF**, we set our hands on this sixth day of November, 2017



Commissioner, Chad Blessinger



Commissioner, Elmer Brames



Commissioner, Nickolas Hostetter